

USERS' MANUAL FOR DOENET, VERSION 3.0

(Connectivity Software for use with EDCPC Data Collections)

AND

GENERAL INSTRUCTIONS FOR EDCPC DATA COLLECTION SOFTWARE

New Jersey Department of Education

September 2001

This document is intended for all staff who use the DOEnet software. It contains complete descriptions of the general process for installing EDCPC applications and for transmitting data using DOEnet. These descriptions will no longer be provided in the manuals for individual EDCPC applications. Instead, future manuals will reference this document.

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OVERVIEW

This document provides complete information regarding a significant revision of the DOEnet software. Changes in DOEnet Version 3.0 make DOEnet much simpler to use, more reliable, and compatible with a wider variety of modems than were past versions.

This document has been written to be accessible to any user with a general working knowledge of Microsoft Windows. All discussion of more technical aspects has been placed in a special section at the end entitled “Advanced Notes.”

The New Jersey Department of Education (NJDOE) administers data collections covering a wide variety of topics. Respondents to these data collections typically include school districts, charter schools, and nonpublic schools.

Within NJDOE, many offices in several divisions define and sponsor data collections. When these data collections are conducted in electronic format, responsibility for implementation generally falls on the Office of Information Technology. Information regarding electronic data collection schedules, availability, and specific instructions is available on the Internet at the [Data Collection Information Center](http://www.state.nj.us/njded/data/collections/) (<http://www.state.nj.us/njded/data/collections/>). Questions can also be directed to the Office of Information Technology at (609) 984-6794.

Most NJDOE electronic data collections are conducted in one of two general formats: web-based and EDCPC (Electronic Data Collection, Personal Computer). It is our intention to migrate the majority of the data collections over time to the web-based format. However, most of our data collections are still being conducted in the EDCPC format.

EDCPC applications run on a PC, allowing the user to enter and validate the data being collected. DOEnet software works with these EDCPC applications. It allows the user to obtain and install EDCPC applications from NJDOE; it also allows the user to send results back to NJDOE when these are ready.

CHANGES AND IMPROVEMENTS

We believe that this new version of DOEnet will greatly reduce the technical burden of completing NJDOE data collections. Noteworthy changes include the following:

Improved Modem Support

Previous versions used DOS-based telecommunications software. This made DOEnet incompatible with modems designed or configured solely for Windows. It also prevented those versions from automatically recognizing modem configurations. DOEnet Version 3.0 takes advantage of Windows and automatically recognizes the configurations of installed modems so that the user need not worry about this information.

Ease of use

We have eliminated the need for users to type commands at a command line. It is no longer important for the user to be familiar with MS-DOS, and most operations can be initiated in a much smaller number of steps.

Improved speed

We are replacing our modem bank with a high capacity link on the NJDOE end. This will result in connection speeds up to five times faster than those supported in previous versions.

Improved reliability and capacity

Our new communications link will provide greater and more reliable capacity, as well as a “cleaner” connection. Therefore, you can be more confident that you will make a usable connection when using DOEnet 3.0.

TRANSITION FROM EARLIER VERSIONS OF DOENET

Because of the considerable benefits, we recommend that all users of DOEnet upgrade to Version 3.0 immediately. However, EDCPC applications will maintain compatibility with prior versions of DOEnet through the end of December 2001.

In January of 2002, we will discontinue the use of NJDOE's older modem bank and EDCPC applications will no longer be compatible with older versions of DOEnet. Therefore, it is essential that all DOEnet users upgrade to Version 3.0 before the end of 2001.

PLEASE NOTE that EDCPC applications installed using the older version of DOEnet WILL NOT RUN PROPERLY under new DOEnet. If you must begin a fall data collection using old DOEnet, your data should be uploaded using old DOEnet. While it is possible to run both old DOEnet and DOEnet 3.0 on the same PC, to avoid confusion, we recommend that you keep active EDCPC applications downloaded using the old version on a separate PC from those downloaded using DOEnet 3.0.

DOENET 3.0 HARDWARE/SOFTWARE REQUIREMENTS

DOEnet 3.0 has the following hardware requirements:

- ✧ Any PC which provides adequate memory and processor power for the installed version of the Windows operating system (see below).
- ✧ 12 megabytes of free space on your “C” drive for installation; 6 megabytes of free space for permanent storage.
- ✧ Any installed and functioning internal or external modem recognizable by Windows.

In addition, DOEnet 3.0 has the following software requirements:

- ✧ To install the program successfully, you must have privileges to install software on your Windows computer (caveats and further technical information are provided in the Advanced Notes section below).
- ✧ DOEnet 3.0 is compatible with the following operating systems:

Microsoft Windows 95

Microsoft Windows 98

Microsoft Windows NT 4.0 *

Microsoft Windows 2000 Professional

Microsoft Windows Millenium Edition (ME)

* Additional steps may be involved with the installation of DOEnet 3.0 on a computer running Microsoft Windows NT 4.0. See the Advanced Notes section for further information.

To determine which Windows operating system is running on your computer, click on the Start button and check the operating system title that runs vertically on the left side of the Start menu (if you do not see the operating system title here, right click on My Computer, select Properties and check under System on the General Tab).

Testing has not yet been done for compatibility with Microsoft Windows XP (release is expected this fall). We will provide information about compatibility with Windows XP as soon as it is available on the Data Collection Information Center.

DOEnet 3.0 is not compatible with the following environments that were supported by previous versions of DOEnet:

Microsoft Windows 3.X

MS-DOS (only)

OBTAINING DOENET 3.0 SOFTWARE

DOEnet Version 3.0 is available for download on the [Data Collection Information Center](http://www.state.nj.us/njded/data/collections/) (<http://www.state.nj.us/njded/data/collections/>). Instructions for downloading the software can be found there. This download is approximately 1.4 MB. You should expect download time to vary depending on the speed of your connection to the internet.

If you would prefer to receive an installation diskette, please call our Tech Support Line at (609) 984-6794. Make sure to leave your name and complete address.

INSTALLING DOENET 3.0

We urge you not to modify the location of the DOEnet programs after installation is complete. We can provide only limited technical support in cases where you do so. If you must configure DOEnet differently than the recommended defaults, please read the Advanced Notes first to insure that the programs will continue to function.

DOEnet Version 3.0 is distributed in the form of a single installation program (DOENET3.EXE).

1. If you chose to run this program directly from the internet, skip ahead to step 3.
2. If you obtained this program on diskette or by saving it from the internet download page:
 - ✧ Open the Windows Start menu and click Run;
 - ✧ Click Browse to locate DOENET3.EXE. In the Browse dialog, select this file and click the Open button;
 - ✧ Now click OK on the Run dialog.
3. A dialog box will appear indicating that this is the installation program for DOEnet Version 3.0. Click OK to continue. Click Setup on the next dialog that appears.
4. A screen will appear asking you to indicate your location: School District/Charter School (D) or County Office (C). Choose C only if you will be running DOEnet 3.0 from an NJDOE County Office.
5. You will receive a final message indicating that the installation program has successfully completed. There will be a new folder on your Windows desktop with the title "DOEnet." This folder should include the following Windows Shortcuts:
 - ✧ Downloads (County Downloads for the County Office version)
 - ✧ Install Applications
 - ✧ Upload from Remote
 - ✧ Uninstall Applications

If you do not see these Shortcuts, click on the DOEnet folder View menu and choose Refresh.

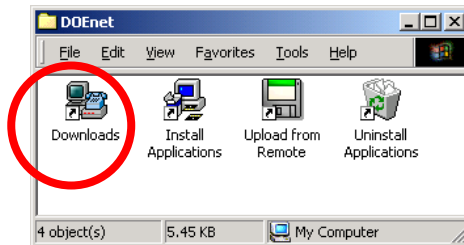
Instructions for *using* these Shortcuts are provided as follows:

- ✧ Instructions for using the Downloads Shortcut can be found in the section of this document entitled "Using DOEnet 3.0 to obtain and install EDCPC Software Applications."

- ✧ If you download an EDCPC application and choose not to install it immediately, you can use the “Install Applications” shortcut to follow the same installation process described in the same section.
 - ✧ Instructions for using the “Upload from Remote” and “Uninstall Applications” Shortcuts can be found in the section of this document entitled “Using EDCPC Software Applications with DOEnet 3.0.”
6. As you download and install EDCPC applications, each application will add a Shortcut with its own title in the DOEnet folder. Instructions for using this Shortcut can be found in the section of this document entitled “Using EDCPC Software Applications with DOEnet 3.0.”

USING DOENET 3.0 TO OBTAIN AND INSTALL EDCPC SOFTWARE APPLICATIONS

1. To download EDCPC software applications using DOEnet 3.0, open the DOEnet folder on your Windows desktop and double-click on the Shortcut labeled “Downloads.” This program will dial your modem and create a session on NJDOE’s computer system.



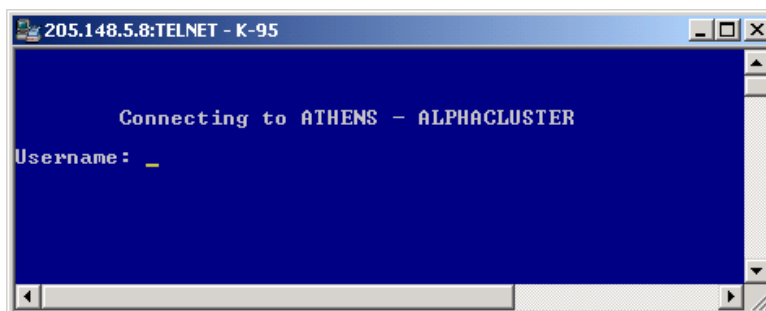
2. Skip to step 4 if you are using the County Office version of DOEnet 3.0.
3. You will first see a dialog box with the message “Now dialing entry: ‘doenet3.’” This box will report the status of dialing, authorizing and connecting during the first part of the process. Do not click the “Cancel” button unless you want to quit your attempt to create a session. Please wait for the connection to be made; this may take one minute or more. **If you encounter dialing errors, see the Troubleshooting section.**



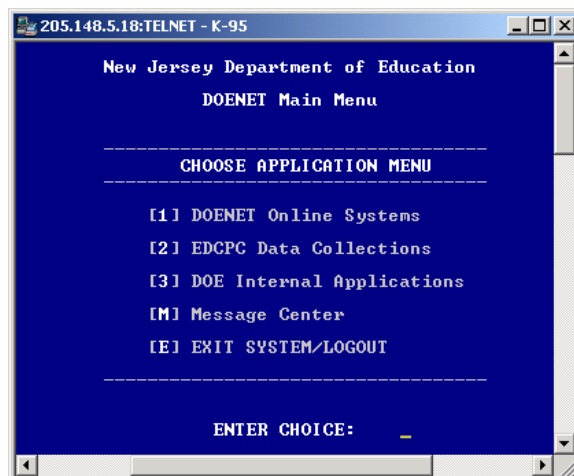
NOTES:

- ✧ If your PC has more than one modem installed, you will first see a dialog box with the message “Please Select Modem” and a drop down list of available modems. Click on the downward-pointing arrow to see the list, select the modem you wish to use, and click on the OK button.
- ✧ If you are using Windows 2000, this dialog box may be partially or fully obscured by a blank black Window. No corrective action is required; please wait for the dialing process to complete.

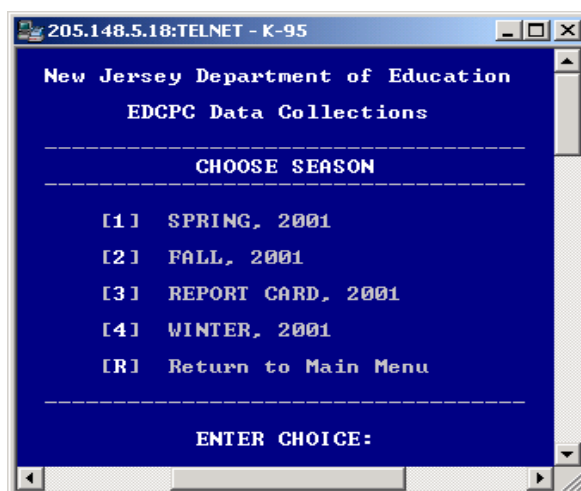
4. When the dialing/connection process is complete, a new window will open up with some numbers and the word “Telnet” in the title bar. Enter your Username and Password in this window when you are prompted (you must have a valid account for this system; if you do not know your Username and Password, see the notes on Technical Support below).



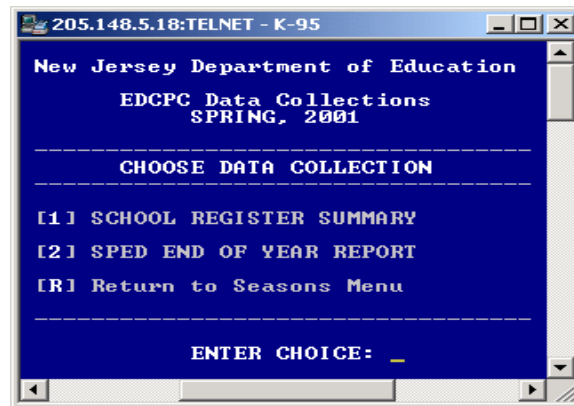
5. Once you have logged in to the NJDOE computer, you may briefly see some flashing indications of files being transferred. This is normal; following a pause, you should see the DOEnet main menu.



6. To download EDCPC software applications, choose item [2], “EDCPC Data Collections”.
7. This will lead to a menu in which you must choose a Data Collection Season. Choose the number for the season in which the data collection you are downloading takes place.



8. You will now see a list of data collections available during the season you selected. Choose the number corresponding to your data collection.



9. You will see a message indicating that transmission (download) of the EDCPC software is about to begin. Press Enter to proceed.
10. The download will normally take between two and ten minutes, depending on the speed of your modem. When this is complete, you will be returned to the season-specific data collection menu (step 8). You may download other data collections at this time if you wish, repeating steps 8 and 9.
11. If you wish to download data collections for a different season, type "R" at the season-specific data collection menu – this will return you to the list of available seasons. Repeat steps 7-9.
12. To conclude your downloading session, type "E" at the season-specific data collection menu.
13. Your connection to the NJDOE computer will be automatically closed. Immediately following, you will be asked to select an EDCPC software application (in case you downloaded several) and install it. Use the Up and Down arrow keys to select the application you want to install, then press enter.

14. The installation program will ask you to indicate whether you want to install the EDCPC software application on this computer (“C”) or make an installation diskette (“M”) which can be used to install it on another computer. Type the appropriate letter. Depending on which choice you made, follow one of these two sets of instructions:

C: Install on THIS PC
<p>A. The EDCPC software application will be installed and automatically started.</p> <p>B. A Shortcut to the application will be placed in your DOEnet folder so that you can return to it later as necessary.</p> <p>C. Proceed to the instructions for initializing your application (below).</p>

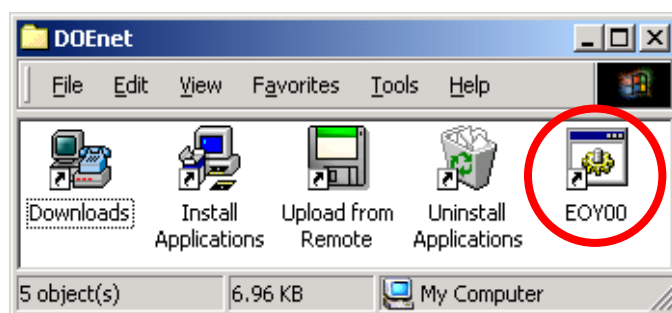
M: Make an Installation Disk
<p>A. Insert a BLANK diskette into your PC’s floppy drive (if you use a disk that is not blank, all of the existing files will be erased!).</p> <p>B. You will be asked to indicate whether your floppy drive is designated as “A” or “B”. Type the appropriate letter.</p> <p>C. You will briefly see a message indicating that files are being copied to the floppy disk.</p> <p>D. Remove this diskette and label it to indicate which EDCPC application it contains.</p> <p>E. Take the diskette to the PC on which you will install it and insert it into the floppy drive.</p> <p>F. On the Windows Start menu, choose Run...</p> <p>G. Click Browse; in the Browse dialog box, find Look In. Change this to your floppy drive (usually A:)</p> <p>H. You should see Start listed. Select this file and click on the Open button.</p> <p>I. After you have returned to the Run dialog, click OK.</p> <p>J. The EDCPC application will be installed and automatically started.</p> <p>K. Proceed to the instructions for initializing your application (below).</p> <p>L. A Shortcut to the application will be placed in your DOEnet folder so that you can return to it later as necessary.</p>

Notes

- ✧ If you do not immediately see a Shortcut for the EDCPC application in your DOEnet folder, go to the folder's View menu and click Refresh.
 - ✧ Both installation methods will place a Shortcut for the newly-installed EDCPC software application in the DOEnet folder on the Windows desktop.
 - ✧ Even if the application is being installed on a PC where DOEnet is not installed, the DOEnet desktop folder will be created. This does not mean DOEnet is being installed. In this case the DOEnet folder is only used as a place to organize EDCPC Shortcuts.
 - ✧ You can easily tell whether DOEnet is installed on a PC by checking for the four special Shortcuts installed with it (see the description of DOEnet installation, above).
-
15. Usually, the first step in using an EDCPC application is to “initialize” the application by declaring which district or charter school is reporting data. Because this step is done only once, please be careful to choose correctly.
 16. Select your “county” from a list (scroll up and down as necessary with the arrow keys). Charter Schools are usually shown separately. To select a Charter School, scroll past Warren County and select “Charter Schools”.
 17. After you have chosen your county, select your “district” (or Charter School) from the next list. If you chose the wrong county in the previous step, you can still back up to correct it by pressing the escape key.
 18. Unless your specific EDCPC software application requires special supplemental information to be collected first, you will now see the Main Menu for the application.
 19. You may complete the data collection in as many sessions as are necessary following installation. Normally, you can exit from EDCPC software applications by using the arrow keys to select “Exit” and pressing the ENTER key. Installation of this application placed a Shortcut in the DOEnet folder on your desktop. Double-click on this Shortcut any time you wish to return to the application.

USING EDCPC SOFTWARE APPLICATIONS WITH DOENET 3.0

1. After the EDCPC software application has been installed (see previous section), you may return to it as necessary using the Shortcut in the DOEnet folder on your Windows desktop.



2. To complete the data collection, follow the instructions for your specific EDCPC software application. These are available on the [Data Collection Information Center](http://www.state.nj.us/njded/data/collections/) (<http://www.state.nj.us/njded/data/collections/>) if you do not already have them.
3. Once you have completed data entry and any required edits, you may transfer your data to NJDOE. This is done through the main menu in the EDCPC software application; choose "Transfer Data to DOE." Depending on whether the EDCPC software application is installed on the same computer as DOEnet, or on a different computer, follow these instructions:

DOEnet on THIS PC
<ol style="list-style-type: none"> A. Choose "Transfer via DOEnet" from the Transfer Data menu. B. You will be asked to "Press any key" to start the transfer process. C. The EDCPC software application window will close and DOEnet will start to establish a connection to the NJDOE Computer. D. Skip this step if you are using the County Office version of DOEnet 3.0. You will see a dialog box with the message "Now dialing entry: 'doenet3.'" This box will report the status of dialing, authenticating and connecting during the first part

DOEnet on a DIFFERENT PC
<ol style="list-style-type: none"> A. Choose "Transfer via Diskette" from the Transfer Data menu. B. You will be asked to indicate whether your floppy drive is designated as "A" or "B." Type the appropriate letter. C. Insert a blank floppy diskette into your drive and press ENTER. D. The EDCPC software application will copy files onto the diskette. E. You may print a Transmittal Letter if you wish. Remove the diskette and take it to a PC where DOEnet 3.0 is installed.

DOEnet on THIS PC

of the process. Do not click the “Cancel” button unless you want to quit your attempt to create a session.

- E. When dialing is complete, you will see a new window with some numbers and the word “Telnet” in the title bar. Enter your Username and Password in this window when you are prompted.
- F. Once you have logged in to the NJDOE computer, you may briefly see some flashing indications of files being transferred. This is normal; following a pause, you should see the DOEnet main menu.
- G. The NJDOE computer will automatically detect that you are uploading a data collection and verify your identify. This may take a moment.
- H. You will see a warning that any data previously transmitted for this data collection is about to be deleted. You may transmit as many times as necessary; each time you do, any previous transmissions will be replaced.
- I. Press Enter to continue or Q if you have changed your mind.
- J. You will briefly see a screen displaying the status as each of your files is transmitted.

DOEnet on a DIFFERENT PC

- F. On the DOEnet PC, open the DOEnet desktop folder and double-click on the Shortcut labeled “Upload from Remote.”



- G. You will be asked to indicate whether the floppy drive for this machine is designated as “A” or B.” Type the appropriate letter.
- H. The first window will close and DOEnet will start to establish a connection to the NJDOE Computer.
- I. Skip this step if you are using the County Office version of DOEnet 3.0. You will see a dialog box with the message “Now dialing entry: ‘doenet3.’” This box will report the status of dialing, authenticating and connecting during the first part of the process. Do not click the “Cancel” button unless you want to quit your attempt to create a session.
- J. When dialing is complete, you will see a new window with some numbers and the word “Telnet” in the title bar. Enter your Username and Password in this window when you are prompted.

DOEnet on THIS PC

- K. The NJDOE computer will display a list of the files in your account for this data collection. Please check this list against the instructions. You will be asked to confirm that all of the necessary files are present. Type “Y” if they are. If you type “N”, you will be unable to print a Transmittal letter.
- L. You may briefly see some flashing indications of files being transferred. This is normal; following a pause, you will be automatically logged out and disconnected.
- M. Control now returns to the EDCPC software application, which will display a notice regarding the success of your data transfer. If successful, you may print a Transmittal Letter. To do so, press the Enter key and follow the instructions on the screen.

DOEnet on a DIFFERENT PC

- N. Once you have logged in to the NJDOE computer, you may briefly see some flashing indications of files being transferred. This is normal; following a pause, you should see the DOEnet main menu.
- K. The NJDOE computer will automatically detect that you are uploading a data collection and verify your identify. This may take a moment.
- L. You will see a warning that any data previously transmitted for this data collection is about to be deleted. You may transmit as many times as necessary; each time you do, any previous transmissions will be replaced.
- M. Press Enter to continue or Q if you have changed your mind.
- N. You will briefly see a screen displaying the status as each of your files is transmitted.
- O. The NJDOE computer will display a list of the files in your account for this data collection. Please check this list against the instructions. You will be asked to confirm that all of the necessary files are present. Type “Y” if they are.
- P. You may briefly see some flashing indications of files being transferred. This is normal; following a pause, you will be automatically logged out and disconnected.

Notes

- ✧ Multiple Modems (THIS PC, D and DIFFERENT PC, I): if your PC has more than one modem installed, you will first see a dialog box with the message “Please Select Modem” and a drop down list of available modems. Click on the downward-pointing arrow to see the list, select the modem you wish to use, and click on the OK button.
 - ✧ Transmittal Letters (THIS PC, M and DIFFERENT PC, E): Please note that the two transfer options produce different transmittal letters. If instructions are followed correctly, the printing of the letter in step M of THIS PC is a reasonable indicator that the data was actually transferred. The ability to print the letter produced in step E of DIFFERENT PC only indicates that a diskette was created for use in a transfer from a DOEnet PC. *The ability to print this letter should not be viewed as an indication that transfer was successfully completed.* This letter should only be signed to indicate that all of the steps following step E have been successfully completed. The texts of the two letters reflect this difference.
4. Use the arrow keys to select EXIT and leave the EDCPC application when you are finished.
 5. ONLY WHEN YOU ARE COMPLETELY CERTAIN that the data will no longer be needed, you may Uninstall EDCPC applications using a tool provided in DOEnet Version 3.0.



Open the DOEnet folder on your desktop and double-click on the Shortcut labeled “Uninstall Applications”. A window will open, displaying a list of EDCPC software applications installed on this PC. Use the arrow keys to select the EDCPC software application you want to remove and press ENTER. You will be asked to confirm your choice by typing “Y” and pressing ENTER again.

DO NOT CONFIRM UNLESS YOU ARE READY TO DELETE THE APPLICATION AND ALL OF YOUR DATA FILES.

NOTE: This option is only available on PCs with DOEnet Version 3.0 installed. We recommend that you save EDCPC installations for AT LEAST 6-12 months. They do not require a large amount of space on your hard drive, and you may have occasion to refer to them later if questions arise regarding your data.

TROUBLESHOOTING

Modem dialing Problem Description:

When I try to use the Download Shortcut, I get the message “There has been transient errors, do you want to redial?”

Solution:

This message indicates a likely problem with the configuration of your modem or dialing properties. Check to see that:

- ✧ Your modem is properly installed and recognized by Windows;
- ✧ the modem is connected to a functioning telephone line;
- ✧ your PC is properly configured to dial on this line with any necessary prefixes for dialing out (9 or 8 for a local line, etc). The name of the location for the Windows properties to set varies across the individual Windows operating systems. Please check with a competent technician if you need help modifying these.

Unfortunately, we cannot provide telephone support to assist you with modem configuration. We can assure you that the DOEnet software will work properly with your modem if the modem and dialing settings are properly configured.

Once you have corrected any problems in modem configurations and dialing properties, it is possible that your modem port will still be tied up from the first failed attempt. Try again; you may get the same message because of this problem. If you are unable to clear the modem port through other means, restarting your computer will do the trick.

“Bad Command or Filename“ Problem Description:

When installing DOEnet 3.0 or when using the various programs, I get an error message that says “Bad Command or Filename.”

Solution:

Unless you have other problems using the program please ignore this message. This message seems to occur sometimes in Windows NT or Windows 2000 installations of DOEnet, but has no consequence that we can detect. If you see this message and experience other problems, please call us on the Tech Support line.

“Shortcut” Problem Description:

I can't find a Shortcut in my DOEnet folder for the DOEnet programs or one of the EDCPC applications.

Solution:

Go to the DOEnet folder's View menu and click Refresh (or simply close the folder and reopen it).

Password Problem Description:

I get the message “User Authorization Failure” when I log in to the NJDOE computer.

Solution:

You have entered an incorrect, invalid or expired Username or Password. If you need to change a password, you will need written authorization from the School Business Administrator or Charter School Lead Person. This authorization can be faxed in care of Larry Pursell to (609) 633-9865.

OBTAINING TECHNICAL SUPPORT

Support for solving technical questions related to DOEnet 3.0 will be available by the following means:

- ✧ Answers to Frequently-Asked Questions (FAQs) will be posted on the [Data Collection Information Center](http://www.state.nj.us/njded/data/collections/) (<http://www.state.nj.us/njded/data/collections/>).
- ✧ Direct support will continue to be available on the Tech Support Line, (609) 984-6794.

ADVANCED NOTES

For technicians or expert computer users only

Using DOEnet 3.0 with Windows NT 4.0

DOEnet Version 3.0 **REQUIRES** that Dialup Networking be installed before DOEnet will run. The default installation of Windows NT 4.0 usually does not include Dialup Networking. If you are installing DOEnet on a Windows NT 4.0 system, please consult a PC technician to determine whether Dialup Networking is already installed.

Installation and Privileges

The privileges mentioned in the Hardware/Software Requirements section are simply the ability to write to the Windows desktop for All Users and to create a folder that is a sibling (child of the parent) to this desktop. No modifications are made to Windows Registry settings.

An important additional requirement (Windows NT and 2000 Professional only) is that Windows is installed in its default directories. While %systemdrive% need not be C:, installation and operation of the programs will fail if the following is not a valid path to the desktop:

Windows NT 4.0 or

Windows 2000 Professional as an upgrade to Windows NT 4.0:

%systemroot%\Profiles\All Users\Desktop

Windows 2000 Professional as an original installation:

%systemdrive%\Documents and Settings\All Users\Desktop

If you need to use DOEnet 3.0 in a non-standard Windows installation, it is possible to edit C:\DOEK95\GETDT.BAT to change these paths to match your own. **THIS IS NOT RECOMMENDED FOR NON-EXPERTS.**

DOEnet 3.0 should install and function properly in Windows 95, 98 and ME regardless of the name and location of the desktop path.

Modifying the Default Configuration of DOEnet 3.0

The installation program does not offer you the choice of installing DOEnet on a network drive or in the directory name of your choice. We strongly urge you not to change the defaults after installation; we can provide only limited technical support in cases where they have been modified.

With the previous version of DOEnet, many districts created their own configuration to provide access to the programs via a Windows interface (we did not provide it). To save districts time and money, and to simplify tech support by using a uniform configuration, this version of DOEnet is designed to provide many of those conveniences “out of the box.” Please help us support you by using the software as it was designed.

After having read these cautions, if you must install DOEnet 3.0 differently, PLEASE follow these guidelines for doing so. If you do not, it is very likely that the programs will not function.

Please note that these guidelines are provided without the same step-by-step detail that we provide for general audiences. They are written with the assumption that you are an expert computer user and will have no problem carrying them out. We provide them for use “as is” and cannot provide technical support with their implementation.

1. Changing the location of the DOEnet programs

WARNING: DOEnet 3.0 is not designed to be used simultaneously by multiple users. Do not configure it in a manner that permits this (do not install it on a server or network share that is shared by several users).

The main programs for DOEnet are installed in C:\DOEK95. Install them using the normal installation program; then copy them to the directory you will use. Leave C:\DOEK95 and its contents intact for now. Modify the properties of each of the four DOEnet Shortcuts:

- ✧ change the working directory to your new directory;
- ✧ change the command line to reflect the new directory;
- ✧ change the parameters given in the command line for the Download shortcut. Follow this example closely, assuming that your new directory is MYK95 on the M drive:

replace

C:\DOEK95\SWITCHBD.BAT DIAL C: C:\DOEK95 C:

with

M:\MYK95\SWITCHBD.BAT DIAL M: M:\MYK95 C:

- ✧ change the icon for each shortcut -- browse to change the initial icon location from C:\DOEK95 to your new directory and point to:

dialup4.ico for Downloads

setup.ico for Install Applications

diskett3.ico for Upload from Remote

waste.ico for Uninstall Applications

Now, finally, you can remove the original C:\DOEK95 directory and its contents.

You must run a Download session first before the other programs will recognize the change in the location of the DOEnet programs.

2. Changing the location of EDCPC applications

By default, each EDCPC application will be installed in the root directory of the C: drive. The applications can be moved to a different drive, but they must be placed in the root directory of the drive on which they are stored. To change the EDCPC applications root:

- ✧ install DOEnet with the regular installation program;
- ✧ determine which drive you will use for the EDCPC applications;
- ✧ copy any existing applications from C:\ to the new drive;
- ✧ change the command line property for the Download shortcut. For example, assuming the new EDCPC applications root will be L:\, replace

```
C:\DOEK95\SWITCHBD.BAT DIAL C: C:\DOEK95 C:
```

with

```
C:\DOEK95\SWITCHBD.BAT DIAL C: C:\DOEK95 L:
```

- ✧ no change in the application-specific shortcut downloaded with each EDCPC application is necessary.

You must run a download session first before the other programs will recognize the change in the location of the EDCPC applications.

Removing DOEnet 3.0

The Uninstall program is provided to help you manage EDCPC applications; it will not help you remove DOEnet 3.0 itself.

To do so, you must delete each of the three following directories along with their contents:

- ✧ C:\DOEK95
- ✧ The DOEnet folder on the desktop-

Windows 95, 98, ME:

```
C:\WINDOWS\DESKTOP\DOEnet
```


Windows NT 4.0 or
Windows 2000 Professional as an upgrade to Windows NT 4.0:

C:\WINNT\Profiles\All Users\Desktop\DOEnet

Windows 2000 Professional:

C:\Documents and Settings\All Users\Desktop\DOEnet

✧ The DOEnet folder (sibling to the desktop)

Windows 95, 98, ME:

C:\WINDOWS\DOEnet

Windows NT 4.0 or
Windows 2000 Professional as an upgrade to Windows NT 4.0:

C:\WINNT\Profiles\All Users\DOEnet

Windows 2000 Professional:

C:\Documents and Settings\All Users\DOEnet

Finally, DOEnet 3.0 creates a Dialup Networking connection named DOENET3. You may wish to delete this as well.